



STUDIO POLICIES
SEPTEMBER TO JUNE

1. Our annual dance season runs similar to an academic school year and is approximately 10 months long: September through June.
2. A non-refundable \$25 annual registration fee per family is required at registration.
3. Although the majority of our students remain enrolled through June, you may cancel your child's enrollment prior to the conclusion of the dance year. Class cancellations must be done in writing to: info@missmariadance.com and upon receipt, you will receive a confirmation email from our office. At that point, all future scheduled tuition payments will no longer be due. However, past payments will not be refunded even if there is a portion of unused class tuition remaining.
4. All payments made to our studio prior to un-enrollment, including unused pre-paid tuition payments, are non-refundable. Registration fees, competition fees, purchases of dance attire, dance shoes, and recital costumes & tickets are all non-refundable.
5. Tuition for our annual dance season is paid for two months at a time, in advance. Payment periods are: September/October, November/December, January/February, March/April, May/June.
6. We accept Visa, Mastercard, Discover, American Express, Checks & Cash; however, all customers are required to have a valid credit card on file with our office.
7. All customers are on auto-pay, which means that you authorize us to charge your credit card the first day of every two-month period for tuition or any other outstanding balances.
8. If you prefer to pay tuition by cash or checks, payment must be received ***BEFORE*** the tuition due dates. If payment is not received by the due date, then we will automatically charge your credit card on file.
9. If a credit card is declined, you will receive an automated email informing you of this. It will include instructions on how to update your credit card information online.
10. Any declined credit card must be resolved within five business days, otherwise your child's enrollment will be cancelled. You are responsible for updating the studio with any changes to your credit card date and billing information, home address, phone numbers, and email addresses.
11. Our tuition rates are not further discounted or refunded for studio closings (please see our Studio Calendar for scheduled closings), holidays, snow days, or student absences for any reason including but not limited to illness, vacation travel, family commitments, or injury.
12. We do not provide freezes, pauses or holds on tuition. If your child becomes injured, tuition



is still due, and they are expected to observe class until a medical professional clears them for active class participation. If you take an extended vacation during the dance season but expect to have your child's spot held in their dance class and available upon your return, then tuition is still due.

13. Consistent attendance is very important for children to progress at our studio. We allow class make-up's but excessive absences or tardiness will result in a student's unenrollment from their dance class.
14. If our dance school is forced to temporarily close due to Governmental Orders related to a Pandemic, each dance teacher will continue to offer their specific dance classes online. As such, tuition payments will continue to be charged to you during this period.
15. If you choose to cancel your child's enrollment while we are operating remotely, you must notify our office in writing pursuant to #3 above.
16. A signed Activity Waiver ("Waiver") must be on file with Miss Maria's School of Dance ("MMSD") for all students taking dance lessons at our studio.
17. If Governmental Capacity Restrictions are mandated due to a Pandemic, students will no longer be allowed to attend make-up classes for missed dance classes. Any imposed restrictions may also impact our ability to allow parents inside our waiting area.
18. Anyone, age 2 or older, entering our dance school must wear a face mask or face covering that clearly covers both their mouth and nose. No one will be allowed inside our dance school without a face mask/covering. All dancers, ages 2 or older, are required to keep their face masks/coverings on while participating in dance class.
19. Important dance school news will be included in our newsletters and emails to parents. Please be sure to add our email addresses: info@missmariadance.com and missmariadance@gmail.com to your address book.
20. Street shoes are not allowed in any dance room. Students may only enter with their dance shoes on or barefoot.
21. Dancers are encouraged to bring water bottles to dance class. Food is not allowed, and gum chewing is never allowed inside a dance room.
22. We request that students wear appropriate dance attire and dance shoes to class (modern, contemporary, lyrical and acro is barefoot or half-soles/foot undeez). This includes leotards (or form fitting active wear) and tights. Ballet skirts, tutus, and leg warmers are acceptable. Long hair must be neatly pulled back in a ponytail or bun. Loose clothing is only permitted in hip hop classes, but we require clean, new hip hop sneakers in class that have not been previously worn outside. Jeans are never allowed nor is gum chewing. **All outside street shoes must be removed by students and parents/family members before entering any dance room.**



- a. *Creative Movement Toddler Classes* – Dance attire is not required, and toddlers may wear any comfortable clothing that they can easily stretch and dance in. We encourage that they either dance barefoot or wear ballet shoes. Socks can be very slippery on the dance floors unless they have grips.

23. You will be advised if we feel, for any reason, your child is not adjusting well to our dance class environment. In cases where a student is dismissed due to behavior issues, the portion of paid tuition (if any) that has not yet been used will be refunded. However, registration fees and any expenses paid toward past tuition, dance shoes or attire purchased at MMSD will not be refunded.

24. We intend to host a dance recital at the conclusion of the dance year on the second Saturday in June. Tickets are sold separately for any family members (including parents) attending the recital. The annual dance recital is a way for the dancers to showcase all that they have learned throughout the year.

Please note that policies pertaining to Covid-19 Procedures & Protocols, including face masks, are subject to change based on new or revised Governmental Orders.